

Job Opportunities at Tanzania Agricultural Development Bank Limited (TADB)

Tanzania Agricultural Development Bank Limited (TADB) has announced several new career opportunities for qualified professionals across different departments. The bank plays a key role in supporting agricultural transformation and rural development in Tanzania by providing financing solutions for agriculture, livestock, fisheries, and related value chains.

These vacancies offer opportunities for experienced professionals to contribute to agricultural development while building careers in development finance, banking, ICT, communications, and portfolio management.

Applications are invited from qualified candidates to fill the following positions.

1. Principal Business Development Officer II (Government and Stakeholder Relations)

Number of Positions: 1

Location: Dodoma

Job Overview

The Principal Business Development Officer II reports to the Zonal Manager and is responsible for driving business growth within the zone while safeguarding portfolio quality and financial performance.

The role focuses on strengthening relationships with government institutions, regulators, private sector actors, and development partners to unlock financing opportunities and support strategic initiatives aligned with the bank's objectives.

Key Responsibilities

Business Development Management

- Monitor implementation of policies, procedures, and operational activities within the zone.
- Provide technical support to development projects and clients.
- Participate in monitoring and evaluation of ongoing and completed projects.
- Identify and assess new business opportunities in the zone.
- Monitor implementation of credit and loan policies.
- Ensure proper review and approval of loan and credit applications.
- Control overdrafts related to development project financing.
- Develop and implement zonal work plans.
- Maintain strong relationships with internal departments and external stakeholders.

Strategic Stakeholder Management

- Build and manage relationships with government institutions, ministries, and regulators.
- Develop structured stakeholder engagement frameworks.

Government and Institutional Partnerships

- Identify strategic development initiatives in agriculture and social sectors.
- Coordinate value chain actors to improve productivity and financial inclusion.
- Oversee implementation of engagement programs in the zone.

Public Engagement and Visibility

- Represent the bank in conferences, policy forums, and industry events.
- Strengthen stakeholder confidence and brand visibility.

Qualifications and Experience

- Bachelor's degree in Economics, Business Administration, Agricultural Economics, Finance, Accounts, or related field.
 - Minimum **7 years of experience** in credit, portfolio management, business development, or agricultural development.
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2. Senior Business Development Officer II (Portfolio Monitoring)

Number of Positions: 1

Location: Dar es Salaam

Job Overview

The Senior Business Development Officer II is responsible for monitoring and managing the performance of the bank's financed projects across agriculture, livestock, and fisheries sectors.

The role ensures strong portfolio performance through data analysis, reporting, and collaboration with internal teams and development partners.

Key Responsibilities

- Conduct regular portfolio reviews and field visits.
- Analyze performance trends and identify key risks.
- Monitor and evaluate financed project interventions.
- Collaborate with credit, risk, and zonal teams to address project challenges.
- Prepare quarterly and annual portfolio performance reports.
- Support project due diligence and risk mitigation strategies.
- Identify compliance gaps and recommend corrective actions.

Qualifications and Experience

- Bachelor's degree in Economics, Business Administration, Agricultural Economics, Finance, Banking, Accounts, or related field.
 - At least **7 years of experience** in portfolio monitoring, credit analysis, or agricultural finance.
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3. Senior Finance Management Officer II (Fixed Income & Foreign Exchange Trader)

Number of Positions: 1

Location: Dar es Salaam

Job Overview

This role focuses on managing the bank's **fixed income and foreign exchange trading activities**, optimizing investment returns, managing liquidity, and mitigating financial market risks.

Key Responsibilities

- Execute trading of fixed income and FX instruments including spot, forwards, and swaps.
- Monitor financial markets, interest rates, and currency movements.
- Identify trading and hedging opportunities.
- Maintain relationships with brokers, counterparties, and correspondent banks.
- Provide management with financial market insights and reports.

Qualifications and Experience

- Bachelor's degree in Finance, Economics, Accounting, or related field.
 - Professional certification such as **ACI Dealing Certificate** is an advantage.
 - Minimum **3 years of experience** in treasury trading or financial markets.
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4. Public Relations Officer II

Number of Positions: 1

Location: Dar es Salaam

Job Overview

The Public Relations Officer II supports corporate communication, media relations, and public engagement initiatives to enhance the bank's reputation and brand visibility.

Key Responsibilities

- Support initiatives aimed at improving public perception of the bank.
- Prepare communication materials for internal and external events.
- Assist in developing public relations strategies and budgets.
- Prepare communication frameworks and corporate messaging.
- Develop and disseminate newsletters, articles, and brochures.
- Produce periodic performance and communication reports.

Qualifications and Experience

- Bachelor's degree in Mass Communication, Journalism, Public Relations, International Relations, Business Administration, or related field.
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5. ICT Officer II

Number of Positions: 1

Location: Dar es Salaam

Job Overview

The ICT Officer II supports enterprise systems and ICT infrastructure to ensure stability, security, and operational efficiency within the bank.

Key Responsibilities

- Provide technical support for core banking systems and enterprise applications.
- Monitor system operations including end-of-day processes.
- Assist with system configuration and maintenance.
- Support system upgrades, patches, and testing activities.
- Maintain ICT documentation and user access controls.
- Investigate and resolve system incidents.

Qualifications and Experience

- Bachelor's degree in Information Technology, Computer Science, or related field.
 - Professional certifications such as **PMP, ITIL, Microsoft, or Linux** are an advantage.
 - At least **2–3 years of experience** in ICT operations.
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6. Business Development Officer

Number of Positions: 1

Location: Mtwara

Job Overview

The Business Development Officer is responsible for identifying and developing new business relationships while supporting loan portfolio growth within the zone.

Key Responsibilities

- Achieve annual business disbursement targets.
- Conduct market and sector analysis.
- Prepare bankable credit proposals.
- Maintain portfolio quality within approved NPL thresholds.

- Build relationships with clients and stakeholders.
- Support preparation of zonal business plans and budgets.

Qualifications and Experience

- Bachelor's degree in Economics, Finance, Banking, Accounts, Business Administration, or related discipline.
 - Minimum **3 years of relevant experience** in credit analysis, banking, or business development.
 - Ability to interpret financial statements and evaluate credit proposals.
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Application Process

Applicants must submit the following documents:

- Application letter explaining how you meet the job requirements
- Updated Curriculum Vitae (CV)
- Contact details of three referees
- Certified copies of relevant academic and professional certificates

Application Submission

Applications can be submitted through:

- **Online Portal:**
[Tanzania Agricultural Development Bank Limited careers portal](#)
- **Email:**
careers@tadb.co.tz

Application Deadline

All applications must be submitted **no later than 26 March 2026 at 4:00 PM.**

Equal Opportunity Statement

[Tanzania Agricultural Development Bank Limited](#) is an equal opportunity employer. The bank promotes diversity and does not discriminate based on gender, disability, or other personal characteristics. Women and persons with disabilities are strongly encouraged to apply.

For more details, applicants can visit the official website of the bank.